

Swachhata Rating of Institutions

Background

As the Ministry of Housing and Urban Affairs (MoHUA), has included quarterly rankings of institutions as one of the key activities under IEC and community awareness program in upcoming Swachh Survekshan 2022.

Methodology for Swachhata rating

The methodology for rating of the various infrastructures and sanitation services is based on the site verification from the municipal body and interaction with concerned officials or persons. The following tables highlight the parameters and the respective marks for each institution.

1. Rating of Residential Welfare Associations (RWAs)

As suggested by Swachh Bharat Mission and as per the requirement of Swachh Survekshan 2022, Urban Local Bodies/Cities have to conduct swachhata rating for Residential Welfare Associations within the city limit.

The swachhata rating of the RWAs is based on the following parameters. Each parameter has score.

Sr.No.	Parameter (Total marks: 100)	Marks Allocated
1	Sweeping of Residential complex/compound	10
	Daily sweeping of compound	10
	Alternate day sweeping of compound	8
	Weekly sweeping of compound	6
	Sweeping as and when required (occasionally)	2
	Never swept	0
2	Availability and Cleanliness of Common toilet in compound (facility for maintenance staff, drivers and domestic help)	15
	Available and daily cleaning of common toilet	15
	Available and alternate day cleaning of common toilet	10
	Available and weekly cleaning of common toilet	8
	Available and cleaning as and when required (occasionally)	6
	Available but never cleaned	4
	Not functional /Not available	0
3	Waste collection from households (Door to door)	10
	Daily collected	10
	Alternate day collected	5
	Not regularly collected/ Not collected	0
4	Segregation of waste at household level (at source)	25
	Segregated in three bins (Wet, Dry and Hazardous)	25
	Segregated in two bins (Wet and Dry)	15
	No segregation	0
5	Availability of common waste bins at society level	15
	Separate bins for Wet, Dry and Hazardous waste	15
	Separate bins for Wet and Dry waste	10
	No separate bins	0
6	Processing of wet (bio- degradable /organic) waste	15
	RWA practicing on-site processing of wet (organic) waste	15

Sr.No.	Parameter (Total marks: 100)	Marks Allocated
	Wet waste sent for processing at centralised/outside	10
	No processing of wet waste	0
7	RWA provided personal protection equipment to waste collector/handlers	5
	Provided	5
	Not provided	0
8	Meeting with members to ensure cleanliness, source segregation and waste processing	5
	Meetings for all three parameters	5
	Meetings for any two parameters	3
	Meetings for any one parameter	2
	No meetings conducted on above parameters	0

2. Rating of Market Association /Commercial-buildings

As suggested by Swachh Bharat Mission and as per the requirement of Swachh Survekshan 2022, Urban Local Bodies/Cities have to conduct Swachhata rating for commercial buildings within the city limit.

The swachhata rating of the commercial buildings is based on the following parameters. Each parameter has score.

Swachhata Rating for Market Association/ Commercial Building		
Name of the Commercial Building premise:		
Name of the respondent (information provider):		
Designation of the respondent:		
Contact Number:		
Ward Number/Name:		
Address:		
Sr.No.	Parameter (Total Marks:100)	Marks Allocated
1	Sweeping /cleaning of places within building premise (Offices/ Rooms/Halls and other inhabited areas)	10
	Daily sweeping of compound	10
	Alternate day sweeping of compound	6
	Weekly sweeping of compound	3
	Sweeping as and when required (occasionally)	0
2	Over all cleaning of places within commercial building premise (Terraces/ Lobbies/Corridors /Stair cases/ lifts and other common areas)	10
	Very Clean	10
	Clean	8
	Fair	5
	Dirty	0
3	Availability and Cleanliness of Common toilet in building premise (facility for maintenance staff and drivers)	15
	Available and daily cleaning of common toilet	15

	Available and alternate day cleaning of common toilet	10
	Available and weekly cleaning of common toilet	8
	Available and cleaning as and when required (occasionally)	6
	Available but never cleaned	4
	Not functional /Not available	0
4	Extent of Cleanliness and Hygiene maintained in Kitchen, pantry, canteen and Dinning area within office building premise	10
	Maintained regularly/periodically	10
	Maintained as and when required (occasionally)	5
	Never maintained/Not functional	0
5	Waste collection from commercial building premise (Door to door)	10
	Daily collected	10
	Alternate day collected	5
	Not regularly collected	0
6	Segregation of waste at offices (at source)	15
	Segregated in three bins (Wet, Dry and E waste)	15
	Segregated in two bins (Wet and Dry)	10
	No segregation	0
7	Availability of waste bins at common places of building	10
	Separate bins for Wet, Dry and E waste	10
	Separate bins for Wet and Dry waste	5
	No separate bins	0
8	Processing of wet (bio- degradable /organic) waste	15
	Practicing on-site processing of wet (organic) waste	15
	Wet waste sent for processing at centralised/outside	10
	No processing of wet waste	0
9	Provision of personal protection equipment to waste collector/handlers	5
	Provided	5
	Not provided	0

3. Rating of Schools

As suggested by Swachh Bharat Mission and as per the requirement of Swachh Survekshan 2022, Urban Local Bodies/Cities have to conduct swachhata rating for Schools within the city limit.

The swachhata rating of the schools is based on the following parameters. Each parameter has score.

Swachhata Rating for Schools	
Name of the School:	
Name of the respondent / Principal (information provider):	
Designation of the respondent:	
Contact Number:	
Total Student in school:	
Govt. / Private School:	
Address:	

Sr.No.	Parameter (Total: 100 Marks)	Marks Allocated
1	Availability of sufficient water for drinking and flushing the toilets during school operational hours?	10
	Yes	10
	No	0
2	Availability of separate toilets for boys and girls	10
	Yes	10
	No	0
3	Availability of soap/ liquid soap for hand washing	5
	Available	5

Sr.No.	Parameter (Total: 100 Marks)	Marks Allocated
	Not Available	0
4	Frequency of cleaning of toilet blocks and hand wash station with disinfectants	10
	Once in a shift	10
	Once in a day	8
	Once in a week	6
	Not specified	4
	Never	0
5	Connectivity of toilets to safe disposal	10
	Sewer network	10
	Septic tank	8
	Soak-pit	5
	Discharge in open	0
6	Legible signage for separate boys' and girls' toilets	5
	Available	5
	Not Available	0
7	Adequate day/artificial light inside the girls' toilets blocks	10
	Good	10
	Fair	5
	Bad	0
8	Visible littering on school premises	15
	Yes	15
	No	0
9	Segregation of solid waste (Wet & Dry)	15
	Practiced	15
	Not practiced	0
10	Condition of Entrance / exit gate	5
	Good condition	5
	Broken condition	2
	No boundary wall	0
11	Swachhata Committees functioning in all schools	5
	Swachhata Committee functioning in 100% schools	5
	Swachhata Committee functioning in 75% - 99% schools	4
	Swachhata Committee functioning in 50% - 75% schools	2
	Swachhata Committee functioning in <50% schools	0

4. Rating of Hospitals

As suggested by Swachh Bharat Mission and as per the requirement of Swachh Survekshan 2022, Urban Local Bodies/Cities have to conduct swachhata rating for Hospitals within the city limit.

The swachhata rating of the hospitals is based on the following parameters. Each parameter has score.

Swachhata Rating for Hospitals	
Name of the Hospital:	
Name of the respondent (information provider):	
Designation of the respondent:	
Contact Number:	
Ward Number/Name:	
Address:	

Sr.No.	Parameter (Total: 100 Marks)	Marks Allocated
1	Over all cleaning of places within Hospital premise (General ward/ Rooms/Corridors /stairs/ lifts, etc)	10
	At every three hours	10
	Twice a day	8
	Daily sweeping	5
	Alternate day sweeping	3
	Weekly sweeping	0
2	Cleaning and sweeping special care rooms (Operation theatres, labour rooms, ICUs)	10
	At every three hours or as per the need	10
	Twice a day	8
	Daily sweeping	5

Sr.No.	Parameter (Total: 100 Marks)	Marks Allocated
	Alternate day sweeping	0
3	Extent of Cleanliness and Hygiene maintained in Kitchen, Canteen and Dining area within hospital premise	10
	Very clean	10
	Clean	6
	Poor	2
	Very poor/ dirty	0
4	Cleaning of drinking water stations (water cooler) and surroundings	5
	Drinking water stations and surroundings are kept clean	5
	Drinking water stations and surroundings are not kept clean	0
5	Waste collection from hospital premise	15
	Collected twice in a day	15
	Daily collected	10
	Alternate day collected	5
	Not regularly collected	0
6	Segregation of waste within hospital premise (at source)	15
	Segregated in three bins (Wet, Dry and Bio-medical waste)	15
	Segregated in two bins (Wet and Dry)	10
	No segregation	0
7	Processing of wet (bio- degradable /organic) waste	20
	Hospital practicing on-site processing of wet (organic) waste within premise	20
	Wet waste sent for processing at centralised/outside	10
	No processing of wet waste	0
8	Provision of personal protection equipment to sanitation workers (waste handlers)	10
	Provided to all sanitation workers	10
	Provided to selected sanitation workers (partially)	5
	Not provided	0
9	Formation of sanitation (Swachhata) committee in hospital	5
	Formed and active	5
	Formed but not active	2
	Not formed	0

5. Rating of Hotels

As suggested by Swachh Bharat Mission and as per the requirement of Swachh Survekshan 2022, Urban Local Bodies/Cities have to conduct swachhata rating of hotels within the city limit.

The swachhata rating of the Hotels is based on the following parameters. Each parameter has score.

Swachhata Rating for Hotels	
Name of the Hotel:	
Name of the respondent (information provider):	
Designation of the respondent:	
Contact Number:	
Ward Number/Name:	
Address:	

Sr.No.	Parameter (Total Marks:100)	Marks Allocated
1	Sweeping /cleaning of places within Hotel premise (Offices/ Rooms/Halls and other inhabited areas)	10
	Daily sweeping of compound	10
	Alternate day sweeping of compound	8
	Weekly sweeping of compound	6
	Sweeping as and when required (occasionally)	2
	Never swept	0
2	Over all cleaning of places within Hotel premise (Terraces/ Lobbies/Corridors /Stair cases/ lifts and other common areas)	10
	Very Clean	10
	Clean	8
	Fair	5
	Dirty	0

Sr.No.	Parameter (Total Marks:100)	Marks Allocated
3	Availability and Cleanliness of Common toilet in Hotel premise (facility for maintenance staff and drivers)	10
	Available and daily cleaning of common toilet	10
	Available and alternate day cleaning of common toilet	8
	Available and weekly cleaning of common toilet	6
	Available and cleaning as and when required (occasionally)	4
	Not functional /Not available	0
4	Extent of Cleanliness and Hygiene maintained in Kitchen, pantry, canteen and Dinning area within Hotel premise	10
	Maintained daily	10
	Maintained as and when required (occasionally)	5
	Never maintained/Not functional	0
5	Waste collection from Hotel premise	10
	Daily collected	10
	Alternate day collected	5
	Not regularly collected	0
6	Segregation of waste at Hotels	20
	Segregated in three bins (Wet, Dry and Domestic Hazardous)	20
	Segregated in two bins (Wet and Dry)	15
	No segregation	0
7	Availability of waste bins at common places of building	10
	Separate bins for Wet, Dry and Domestic Hazardous	10
	Separate bins for Wet and Dry waste	5
	No separate bins	0
8	Processing of wet (bio- degradable /organic) waste	15
	Practicing on-site processing of wet (organic) waste	15
	Wet waste sent for processing at centralised/outside	10
9	Provision of personal protection equipment to waste collector/handlers	5
	Provided	5
	Not provided	0

6. Rating of Government Offices

As suggested by Swachh Bharat Mission and as per the requirement of Swachh Survekshan 2022, Urban Local Bodies/Cities have to conduct Swachhata rating for commercial buildings within the city limit.

The swachhata rating of the government offices is based on the following parameters. Each parameter has score.

Swachhata Rating for Government Offices		
Name of the Commercial Building premise:		
Name of the respondent (information provider):		
Designation of the respondent:		
Contact Number:		
Ward Number/Name:		
Address:		
Sr.No.	Parameter (Total Marks:100)	Marks Allocated
1	Sweeping /cleaning of places within building premise (Offices/ Rooms/Halls and other inhabited areas)	10
	Daily sweeping of compound	10
	Alternate day sweeping of compound	6
	Weekly sweeping of compound	3
	Sweeping as and when required (occasionally)	0
2	Over all cleaning of places within commercial building premise (Terraces/ Lobbies/Corridors /Stair cases/ lifts and other common areas)	10
	Very Clean	10
	Clean	8
	Fair	5
	Dirty	0
3	Availability and Cleanliness of Common toilet in building premise (facility for maintenance staff and drivers)	15
	Available and daily cleaning of common toilet	15
	Available and alternate day cleaning of common toilet	10

	Available and weekly cleaning of common toilet	8
	Available and cleaning as and when required (occasionally)	6
	Available but never cleaned	4
	Not functional /Not available	0
4	Extent of Cleanliness and Hygiene maintained in Kitchen, pantry, canteen and Dinning area within office building premise	10
	Maintained regularly/periodically	10
	Maintained as and when required (occasionally)	5
	Never maintained/Not functional	0
5	Waste collection from commercial building premise (Door to door)	10
	Daily collected	10
	Alternate day collected	5
	Not regularly collected	0
6	Segregation of waste at offices (at source)	15
	Segregated in three bins (Wet, Dry and E waste)	15
	Segregated in two bins (Wet and Dry)	10
	No segregation	0
7	Availability of waste bins at common places of building	10
	Separate bins for Wet, Dry and E waste	10
	Separate bins for Wet and Dry waste	5
	No separate bins	0
8	Processing of wet (bio- degradable /organic) waste	15
	Practicing on-site processing of wet (organic) waste	15
	Wet waste sent for processing at centralised/outside	10
	No processing of wet waste	0
9	Provision of personal protection equipment to waste collector/handlers	5
	Provided	5
	Not provided	0